FREQUENTLY ASKED QUESTIONS

1) **Is your journal an international and refereed one?**
   International Journal of Sport, Exercise & Training Sciences (IJSETS) is an international refereed journal. It is searched by various international indexes.

2) **From which fields of studies do you accept papers?**
   IJSETS accepts studies only in the field of Sport Training and Exercise Sciences, Sport Health and Nutrition, Exercise Physiology, Exercise and Sports Psychology, Sports Information Technology, Sports Management, and Physical Education and Sport. Besides, works based on non-academic interpretation and thinking such as collected works, reviews, and interpretative approaches can be accepted by the journal on condition that author/authors accept any legal responsibility. Such works cannot include allegation, insult, and legal negative points. Author/authors shall be held liable for in case of such situations within the framework of national and international law, and IJSETS do not accept any responsibility.

3) **Is your journal a paid one?**
   IJSETS does NOT charge publication/processing fees from the Author(s). Furthermore, IJSETS gives Doi number to the article.

4) **Can we access to the issues or articles without registering at your journal?**
   You can download all issues in pdf from our web page without registering at the journal.

5) **What is the publication frequency of your journal?**
   IJSETS is published 4 times per year (*March, June, September and December*), but individual paper can be published as soon as they are ready, by adding them to the "current" volume and issue’s table of contents. In this way, IJSETS aims to speed up the process of manuscript publication, from submission to becoming available on the website.

6) **Are authors informed about articles published in your journal?**
   Since IJSETS is based on web system, authors can follow up any progress regarding their articles from the membership panel of the system. Authors are also informed about the procedure and time related to the articles.

7) **How many referees do review an article?**
   Articles submitted to the journal are firstly reviewed by editors responsible for the field which the article has been written in, and biostatics editor then sent to referees if they are found appropriate. Editors initiate referee evaluation process by sending the article to two discipline referees who are expert in the field, then published on condition that works approved by two referees. Depending on each referee’s review, the process lasts two months at most. If no feedback is received within this period of time, the article is sent to a new referee. If no conclusion is reached after sending the paper to the new referee, editorial board and related referee from the field evaluate the article and finalize the process.
8) **Is information about “author/authors” kept anonymous?**
   As in every refereed academic journal, in IJSETS author’s information is known only by system editors, field editors, editor and editor assistants. Such information is kept secret. Neither referees nor other members of the boards can have access to such information.

9) **Is there any limit for the number or proportion of articles in a single issue of your journal?**
   There is no strict limitation of the number of the articles. Articles which have received the approval of referees and completed the process, thus being found eligible by the editorial board are immediately included in the publication process and sent for page-setting as a final stage.

10) **Can same author/authors publish more than one article in the same issue?**
    In terms of ethics, it is not the case for IJSETS. However, with special approval of editorial board and editors' board a number of articles belonging to the same author can be published in specific issues or in the same issue. This is valid for special cases which require initiatives.

11) **Is there enough number of referees in the fields or disciplines from which you accept articles for your journal?**
    All articles sent to IJSETS are evaluated by expert academicians and scientists and referees do not receive payment for their reviews of the articles. This process of review and reporting is totally voluntary.

12) **What are the tasks of scientific and advisory boards of the journal?**
    International advisory board is composed of individuals who provide service to editor and field editors under certain circumstances in which referees cannot agree on, and who take decisions independently in order to overcome this disagreement. Members of scientific board take active role in resolving such problems. Decisions of scientific and advisory board are accepted without further interpretation and evaluation. Decisions of the board are implemented exactly, cannot be changed as well as any change cannot be proposed.

13) **Under certain negative conditions, can an author ask for his/her study to be sent to scientific and advisory board?**
    Such a request cannot be accepted since function and task of the scientific and advisory board is realized with the approval of editor.

14) **If an author sends the same paper he/she has submitted to your journal to another journal at the same time and the paper is accepted for publication by the other journal, how is the procedure realized?**
    For such cases editorial board takes decision. Generally, editorial board removes the article from the system on the condition that all legal rights are reserved and the relative institution is informed and a disclaimer is published even if the article has been published since the board does not find such attitudes ethical. But in order to prevent such situations, authors are advised to read the conditions for authors carefully before sending their articles. IJSETS reserves all its rights within the framework of Turkish
Commercial Law and Law on Intellectual and Industrial Rights in accordance with the guidance of legal advisor of the journal. The journal protects its material and moral rights within the framework of Turkish Republic Laws under such circumstances.

15) Do you accept articles in various languages for your journal?
   The language of IJSETS is Turkish and English.

16) Can author get information regarding which referees valuated his/her article for the journal?
   This is not possible. Such information regarding the referee’s evaluation of an article cannot be asked, even if it is asked, it is not provided. An author cannot present any recommendation of referee regarding the article he/she has sent. Editor, editor assistants, field editor and system editor can decide on this. Assignment of referees by individuals other than aforementioned authorities and making the information regarding referees public is not possible.

17) Does the author have the right to ask for that his/her article will not be evaluated by some referees?
   If such a request has been stated and referees are included within the journal, information about referees by whom the author does not want his/her article to be reviewed and justifications for the request are conveyed to the editor on the condition that all information is reserved. If it is approved by the editor, it is realized. If it is not found appropriate, regular procedure and standard process are followed.

18) Can authors contribute to assignment of referees for the evaluation of their articles?
   It is not a case for IJSETS. Such decisions are carried out by field editors and system editors. Authors cannot intervene such decisions and procedures.

19) Do authors have to sign any transfer or copyright transfer agreement for their articles?
   Information related to this question has been provided in the publication conditions part of the main page of IJSETS. Authors have to sign and send an official document to editor if field editors or related members of the editorial board demand such an official document. Otherwise, their articles are not published and authors cannot demand their articles to be published.

20) Do authors have the right to withdraw their articles from the journal whenever they wish?
   If refereeing process has been initiated for an article, it cannot be withdrawn. But in case of plagiarism and nonconformity to scientific qualities, this situation is put into process if authors inform editor about this situation with a cover letter. This situation is handled by the management of the journal unilaterally.

21) What is the process in works requiring ETHICS BOARD approval or report?
   As in international journals and “Publishing Organs”, “Name of Report”, “Date of Report”, “Report Protocol Number”, “Institution and Approval Information” and “Other Report Information” have to be uploaded to “Ethics Board Report Information” part of
the publication submission system of the journal in “Case Study, Experimental, Institutional and Official” works requiring Ethics Board approval and report. Editor has the right to ask for original copy of the officially approved report if necessary. Under such cases, if the original copy of the report is not received, article is not included in the system and published even if it has been approved by referees and has completed the necessary steps for publication. Article is refused by editor and editors. In such cases, author(s) cannot claim any right. Such information is not necessary for ones which do not require ethics board report and which do not obtain ethics board report. However, for works which require ethics board report and which have obtained the report, the related information has to be uploaded to the system by author(s). It is the liability of author(s). IJSETS cannot accept any responsibility and liability regarding this issue. In any legal process, all responsibility belongs to author(s). In the contrary case, IJSETS cannot be held responsible in any legal, material and moral aspect. Management and referees of the journal cannot be held liable in this issue. IJSETS reserves its legal rights unilaterally in any possible unfavorable situation.

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